

A membership lists maintenance guide

(a mini how-to)

First of all, we would like to thank you for the work you put into maintaining and updating the club member lists for CQRlog. We realize that this is often a difficult task and we greatly appreciate it. In an effort to save your precious time, we have compiled an overview of the methods of how CQRlog evaluates tags and what happens to the member list after it is imported into the database. This allows avoiding unnecessary work and importing redundant records into the database. Unfortunately, some clubs publish member lists in a somewhat unpublishable format, so the lists must be modified.

- the call sign may contain only capital letters (A to Z) and numbers (0 to 9). Spaces or any special characters are **not allowed**.
- in some lists there may be various notes such as DELETED, NOT ISSUED, WITHHELDxx, TERMINATED, etc. **It is absolutely necessary to delete them**.
- **it makes no sense to list SWL call signs** (listeners). We only log QSOs we make and SWL cannot be worked. The station log must correspond to what we do on the bands, otherwise it loses its probative value. **Therefore, it is necessary to remove the SWL calls from the list**.
- **do not remove** from the list the call signs of former or deceased members (silent keys), or their possible expedition calls. A log extract filtered using the list (e.g. award application) is not meant to serve as a current overview, but is a glimpse into the history of the club. As a rule, these call signs are valid for "all times", in real life until the possible re-issue of the call sign. By removing them, you will lose these points.
- although records do have a format

```
call_sign; membership_number
```

or possibly

```
call_sign;membership_number;date_from;date_to
```

keep the list sorted by membership number. Lists are usually published chronologically, sorting by membership number can simplify updates, and new tags can simply be added at the end.

- the station call sign must be listed in its actual, current form in which it is used. Any modified or combined tags will not be evaluated.

Example: N8ZXB/KB8PHO;2562 (a member with two calls or changed call) is a **nonsense** entry - a member numbered 2562 would never be counted because the call sign N8ZXB/KB8PHO would never be logged.

Either N8ZXB or KB8PHO can be entered, so the entry must be split into two as follows:

```
KB8PHO;2562  
N8ZXB;2562
```

then both call signs will be counted.

- the call sign is a variable, representing the state "... at least ...". Therefore, it is necessary to remove tags from the list, however narrowing the selection. Examples will best explain the situation:

if OH1KL is in the list, OH1KL/P, OH1KL/7, VP2V/OH1KL, OH1KL/KP4 **will also be included**.

If OH1KL/7 is listed, **only** OH1KL/7 **will be counted**, but **neither** OH1KL/P **nor** OH1KL/KP4 will be counted.

Therefore, it is necessary to **change the OH1KL/7 type records to OH1KL** (remove the slash and everything after it) so that the operator of the OH1KL station (who is actually a member of the club) is always regularly counted.

- Sometimes there are call signs in the lists that have the same "core", i.e.

```
OH1KL/7;1234  
OH1KL/KP4;1234  
OH1KL/8;1234  
... etc.
```

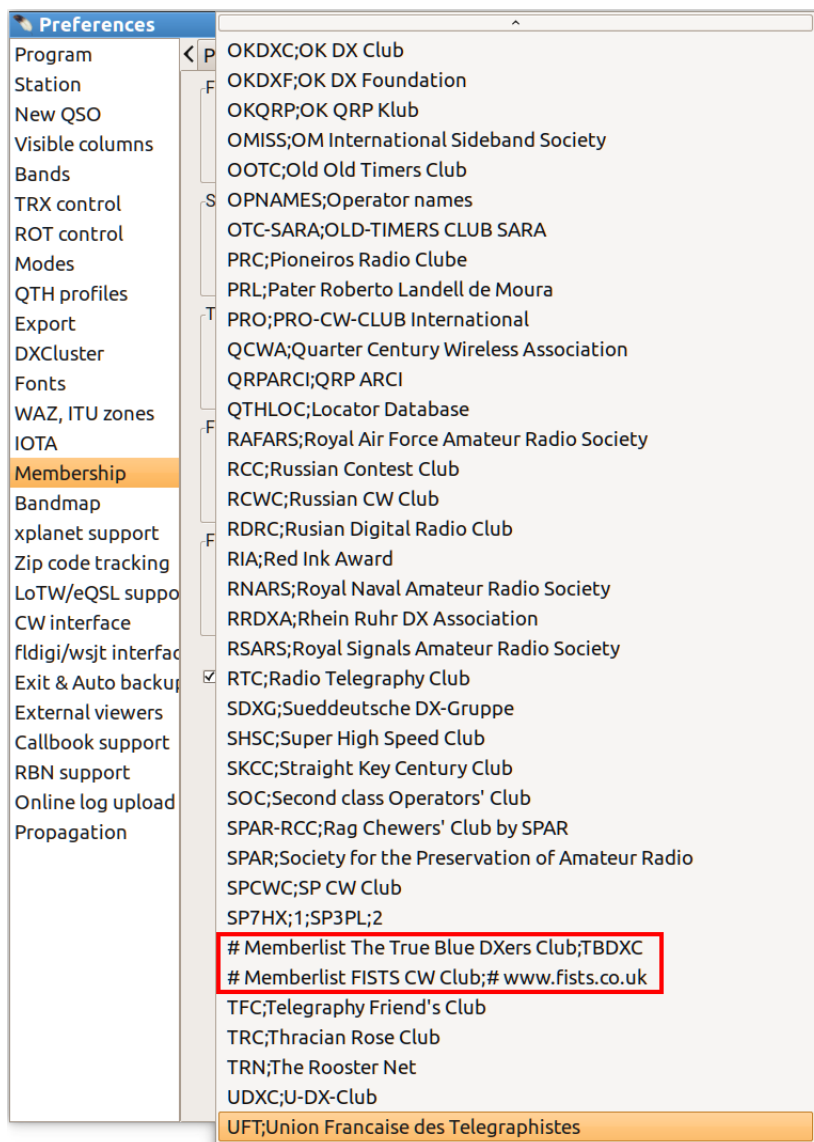
However, only the record containing the "core" of the call sign, i.e. OH1KL, is essential - **OH1KL;1234**

This covers all possible variants and the other entries are redundant. In practice, it is sufficient to remove all entries in which the station tag contains a slash.

- some authors are trying to implement a versioning system. However, this makes sense only when this system is unified and implemented universally, as a rule. However, this is not possible, as it would make list maintenance more complicated and it would make it very difficult to check the list with an external program (the one we use has worked very well and is written in Python) - which would have to be rebuilt generally.

How it turns out if we use "versioning" using commented lines at the beginning of the file shows the picture.

```
# Memberlist FISTS CW Club
# www.fists.co.uk
# Revision 20220722
# "NO CALLS" removed
# "SWLs" removed
# "WITHHELDxx" removed
```



So **NEVER USE** anything like that!



OUR TIP: look for records containing a slash. Try to remove that, most often it is possible to delete it and also everything that follows the slash.